

# **NELSON INFANT SCHOOL**

## **Admission Policy**

### **Overview of Statutory Process**

Nelson Infant School follows Norfolk County Council's admissions policy. There school has an agreed intake of 60 which means that up to 60 children can start school in Reception every year.

By law, children must start statutory education full time at the beginning of the term following their fifth birthday.

All parents of children due to start school are offered a full time place from September.

Parents are required to choose their preferred school and send this to the Local Authority in the year before their child starts school. Nelson Infant School does not decide who is, or who is not, offered a place at this school. This is decided by the Local Authority.

Parents will be informed of their place at a school on the Local Authority 'Offer Day' in April each year.

### **How to make an application for a school place**

Parents can register their school preference either online ([www.admissionsonline.norfolk.gov.uk](http://www.admissionsonline.norfolk.gov.uk)) or by returning the form which can be downloaded from the same website or collected from the school.

There is also a Parents' Guide to School Admissions produced by Norfolk County Council.

### **Over subscription guidelines for school places**

If there are more applications for places than there are places available, preference will be given to children living nearest the school, according to the following criteria in this order of priority:

- Children with a statement of special educational needs
- Children who are looked after by the Local Authority
- Children living in the catchment area who have a brother or sister attending this school at the time of admission
- Children living in the catchment area who have a brother or sister attending the local junior school
- Children living in the catchment area with no brother or sister at this school or the local junior school
- Children who are living outside the catchment area who have a brother or sister attending this school at the time of their admission

- Children living outside the catchment area who have a brother or sister attending the local junior school
- Children who are living outside the catchment area who have no brother or sister this school or the local junior school

If all children within any of the above rules cannot be offered a place, the highest priority will be given to children living nearest the school within that rule.

Further information about the school can be found on the Nelson Infant School website:

[www.nelson.norfolk.sch.uk](http://www.nelson.norfolk.sch.uk)

To visit the school, please contact the school office:

Tel 01603 620344

Email: [office@nelson.norfolk.sch.uk](mailto:office@nelson.norfolk.sch.uk)

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