

Minutes of Nelson Friends meeting, Wednesday 2 May 2018

1	<p>Update from Head</p> <p>Year 2 leaving books have been ordered and delivered, with book plates included.</p> <p>Bookbags for incoming Reception classes have been ordered and will be given out in September.</p>
2	<p>Upcoming events to be planned</p> <p><u>Summer Fayre - Friday 13 July</u> Expected staffing - 6 school staff plus 10 Friends/Parents/Grandparents.</p> <p>General updates:</p> <ul style="list-style-type: none"> - c.170 prizes have been bought. We will supplement these with sweets and save any leftover prizes for Christmas. - Walking bus being organised from Wensum Junior. - Gemma has gazebo which could be used for shade if forecast is hot. - We will count the money raised from each individual stall or activity, to assess the value of each. - No response from Brownies/Guides groups. - Definitely put out plenty of seating – was popular last year. - Brilliant responses so far from our call for raffle prizes. We will chase the remaining potential donors. - Bowling, Sports Factory and glitter tattoos will be on the field. All other stands/stalls in and around the playground. <p>External stalls and activities:</p> <ul style="list-style-type: none"> - Scouts fishing game / Bowling game / Birds (Matthew's dad) / Ice cream van / Police car (PC Pete Rollison) / Sports factory multi skills. <p>Nelson stalls:</p> <ul style="list-style-type: none"> - Cake & cans, plus packets of seeds (Renee and Poppy) - Tea, coffee & squash stall - Raffle - Sweet tombola - Candy floss - Glitter tattoos - Bouncy castle (bouncebackcastles.co.uk) - Crafts stall (selling activity packs) - BBQ (meat from Quintons butcher). Agreed to increase number of vegetarian burgers this year, and clearly advertise availability. - Slam dunk basketball game using school basketball hoops. <p>Lauren – confirm arrangements with ice cream man Lauren – increase number of vegetarian burgers to 30 Lauren – ask Brenda to make notices for sweet raffle donations Lauren – confirm with Brenda about sourcing buns and condiments for BBQ (Gemma able to get bakery buns for 12p per roll if needed) Lauren – give poster/flyer to preschool to put up Lauren – order glitter tattoo stencils Lauren – check stock of sweet tombola cones and reorder if needed</p>

Attendees: Staff - Rachel Barker / Friends - Lauren, Sam, Liz, Donna, Renee

	<p>Liz – order haribo prizes and coffee/sugar/squash/napkins (amounts TBC)</p> <p>Liz – buy freezer bags for sweet raffle donations</p> <p>Gemma – organise float and label for each float</p> <p>Gemma – ask preschool if we can borrow their gazebo</p> <p>Donna – arrange sticks and sugar for candy floss stand.</p> <p>Request donations from:</p> <ul style="list-style-type: none">- Tesco (Lauren)- Bowling House on Dereham Road (Liz – done)- Tiger (Liz - done)- Co Op Dereham Road (Liz – done) <p>All/anyone - bag up craft stuff and sweet tombola bags in advance of day.</p> <p>All/anyone - check stall signs and create new ones if needed (for BBQ sign, specify cost for meat burger, veggie burger and pork hot dog).</p> <p>TBC – buy ice on the day (for the canned drinks)</p>
3	Any other business
	<p><u>Reception intake meeting – 26 June (am)</u></p> <p>Liz – create email signup sheet</p> <p>Liz, Lauren & Sam – arrange teas and coffees (as attending anyway)</p>